



McDonalds Playworld Community Development, Inc.
Academy of Excellence

740 NW 58th Street | Miami, FL 33127 | 305-754-1132 | 786-536-4182

Academy of Excellence, School Code 5910, Miami Dade County

Principal: Marcia G. Carty, 305-754-1132

Administrator: Tamika Haywood, 305-754-1132, contact@mdpdi.com School Code 5910

Board Representative: Veronica Lallion

Teachers: Tyree Whitehead, Charlayne Williams, Javier Rodriquez-San Martin

Online Period - Lay Counseling & Student Advocate: Denise Johnson

Additional Contact Information:

Department of Education School Choice Hotline: 1-800-447-1636 COVID-19 Resources

Department of Children and Families Abuse Hotline: 1-800-962-2873
<https://reportabuse.dcf.state.fl.us>

Department of Health (DOH) hotline: 866-779-6121 (24 hours)

DOH email: COVID-19@flhealth.gov

Center for Disease Control hotline: 800-232-4636 (24 hours)

Brief Overview of Our Continuity Plan

Academy of Excellence plan is to continue what we have started over the past three (3) years, which is blended learning, from the perspective of using computers, online, hardcopy books, and individualized learning at the student’s diagnosed level. The purpose of this document is to describe the actions ‘Academy of Excellence has taken to continue instruction in the event of an extended campus closure. We endeavor in our Distance Learning Plan (DLP) to accomplish three goals K–12 within a flexible framework:

- Live Student-Teacher Contact Time
- Online Content Delivery
- Online Monitoring of Student Progress/Student Assessment

It is our intention with the DLP that we continue to live our mission, vision, and strategic plan, which together assert that, in order to prepare our students to respond to an ever-changing world, learning remain responsive, adaptive, personalized, and relationship-based. The act of creating this DLP provided us with a unique opportunity to reinforce our current curriculum.



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The challenges we face is that most of the students are not receiving assistance form their familial environment and their educational growth is limited to the involvement they have with the teachers and the school itself. As educators, we are forced to teach, nurture, protect them both mentally and physically (from one another). So, there is an intense and immediate need for intervention in order to prepare the students to learn.

The key points of our Instructional Continuity Plan is the use of technological advances, computers, laptops, chromebooks, online software and instructional websites. Additionally, there will be access by the parents as well to the students' learning tools. The side benefit of this is that the parents will be learning and becoming more in tune to the educational needs and levels of their children.

The school will be remote three (3) days per week and in person two (2) days per week until the pandemic or the social environment changes. Our intent will be to work intensely with the students five (5) hours daily and forty-five (45) minutes in the mode of a lay-counselor, which our teachers will be trained and instructed in as well.

The plan will include thirty (30) minutes daily of recreational or restorative activities as well.

Response Committee could include the following: • a team leader: a medical/nursing staff member with leadership skills; ideally a clinical or nursing director, • an administrative leader in the SHS or college health program, • an additional medical or nursing clinician, • a health promotion professional with skills in population health services and prevention campaigns • a

AOE will strive to achieve the following with this ICP:

1. Establish routines and expectations
2. Define the physical space for the child's study (parent must accomplish at home)
3. Administration and parent to monitor communications from/to the students' teachers
4. Begin and end each school day with a check-in
5. Parents must take an active role in helping the student to process and own their learning
6. The school will have a scheduled time for quiet and reflection
7. The school will have a scheduled time for physical activity and exercise
8. School and parents must focus on stress and anxiety reduction
9. Parent must monitor the students' time online since they are being given a computer to stay online "in school", not for extracurricular activities.
10. Parents and school set limits on social media transactions and activities.



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INTRODUCTION

Due to the COVID-19 pandemic, our regular mode of teaching was interrupted and required modification in order to address the needs of the students. We were already a school which included laptops, tablets, and chromebooks daily, so it only required expansion into only technological equipment and online access to various websites. Therefore, Academy of Excellence (AOE) instructional plan included distance learning thru Zoom mainly, using the websites of ixl.com, ABC Mouse, Teachers Help Teachers, and others.

COVID-19 SYMPTOMS/IMPACT

People with these symptoms may have COVID-19:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

AOE WILL DO THE FOLLOWING:

- Encourage patients and visitors to wear cloth masks when visiting to prevent transmission from non-symptomatic individuals.
- Screen patients and visitors for symptoms of acute respiratory illness (e.g., fever, cough, difficulty breathing) before entering your health care facility.
- Ensure proper use of personal protective equipment (PPE).
- Conduct an inventory of available PPE.
- Encourage sick employees to stay home

We will establish a committee to lead the organizational response to COVID-19. Health, counseling, and health promotion program leaders should identify individual staff members (and, if possible, alternates) with either expertise in infectious disease planning and response or a willingness to study current CDC and WHO recommendations and stay abreast of changing guidelines as the situation unfolds nationally and internationally. The team leader has been identified, which is our Principal and specific duties and responsibilities should be assigned to individual team members. We will also ask the landlord to assign a person to this committee, as well.



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Isolation and Transportation of Potentially Affected

In the case of someone becomes potentially affected that person, they will be placed in an isolated area in order to contain them. Once they leave that area, we will completely disinfect the entire area. If they have to be transported, only the person that is potentially infected and the driver will be placed into a vehicle, so that once the potentially infected person exit the car, the driver is able to disinfect the vehicle.

Cleaning and Disinfecting

The school will be cleaned and disinfected on a daily basis. A cleaning solution company will come in on a weekly basis in order to sanitize and disinfect the entire school.

Notifying staff and families

Our staff is notified through emails as well as our EZ texting system. Our families are notified through our parent portal.

Expectations of Parents/Guardians

Parents are expected to attend occasionally the distance learning of the students and during the summer, the week of August 24, 2020, there will be several opportunities for the parents to be orientated on virtual learning. Our school administrator is supportive to the parent's gaining familiarity with all the various online websites and software being used by the students. How to access online texts.

Continuation of Services

Tutoring, group and individual therapy, with some basic English, Math, and Science training is being offered to our students and will continue, since our students do require these services in order to learn.

Access to Devices/Internet

Our parents are notified about access to distant learning devices through our parent portal, email, and texting. Accessing Online texts is achieved by our using EZ Text which allow them to receive messages instantly.



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Textbook/ Materials check out/in

Initially, we attempt to call the parents, then text, and finally via email. If neither of those options are successful, we then go to their homes to either deliver the packets or notify them that the packets are available. When we are successful in contacting them, we advise them of the process.

The process for picking up materials or dropping off materials each parent is giving an hour difference in time, so that we're able to sanitize the area from which they picked up the materials from. If they have a car they are to call ahead so that we are able to just come to their car and drop the materials in.

To come in to pick up and drop off materials at entry, there's a sign-in log, their temperatures are taken, and there is a hand sanitizing station available. No more than two people at a time can be in the administrative area, and no more than 8 persons in the school itself.

Local Meal Programs

The Academy of Excellence has a catering program and that is the local meal program we use. We use a caterer who will provide individualize meals to the children in our school following all the health and safety guidelines due to COVID-19.

Technical support issues

Our parents are all given access to our School Administrator, who handles all of our technical issues by email and phone contact. We also have an IT person on call to assist the Administrator, as needed.

Attendance

Attendance is taken every morning no later than 8:30 by each teacher. The teacher turns in the log to the school administrator, who verifies the count and then that log this information into the school attendance software and the food program register.

Grading

Grading is performed two-fold. One, students will be graded on a weekly basis by the teacher, who turn the grades into the school administrator. The administrator then upload the grades into the parent portal and the school recordkeeping system; and secondly, the school software maintain the grades which are earned in each subject by the completion of assignments inherent in the online curriculum being used.



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Student Workload

Student workload consist of daily attendance into the classes which teach the subjects of Language Arts, Math, Science, Social Studies, based upon the State of Florida core, and electives consist of Environmental Science/Physical Education, Sociology, Psychology, Personal Finance, Spanish, and Vocational Training.

Students' class progression must meet a minimum of 75% completion, with a goal of 90%. Policies include the use of the computers, parents' responsibilities, attendance requirements daily and weekly, and respect for the teachers and administration.

Student privacy safety

All of our students are provided the Florida Department of Children and Families abuse hotline number. Other security measures that are being taken to keep our kids safe while online is to limit access to entering into a Zoom classroom by the student being given an access number as well as a password. The student is then placed into a waiting room which the teacher review and subsequently admit the student into the classroom. Also, an Administrator monitors the classrooms to ensure that the participants are the students, and not other persons who are not allowed to be in the classroom.

Student Services

The plan for continuation of student services is to stay in touch with the parents by informing them of the weekly progress reports being updated to the portal, giving them monthly updates, and holding monthly meetings to inform them of the tutoring and therapy services available.

Technology Usage

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Platforms Used

Platform used at our school are Google Suite to help teachers and students share and learn together in innovative ways, covering and using all the aps on google platform, using face-to-face and online components, to improve Language Goals Social Emotional Learning Activities, Read, Write, Talk, sharing information and problem solving, also instructional materials provided by teachers and also multi-media Resources; and Zoom is used daily for all classroom sessions.

We will be utilizing for K-5 to be taught individually and via Zoom for supplementation

- ABCMouse
- *Zearn
- NoRedInk
- Teach my Monster to Read Google Suite
- *Khan Academy, Homer

For our 6-12 Program they are taught individually and via Zoom for supplementation

- Khan Academy, Homer, ixl.com

For our 9th – 12th grade, there will be additional training with Alison for vocational and elective courses. Attendance is monitored via all aforementioned applications mentioned above as they all incorporate a tracking mechanism.

Progress Monitoring

We monitor student progress using IXL.com, ABC Learning, Google Classroom, Teachers Help Teachers, and School of Tomorrow, we conduct progress monitoring daily and the results are documented every week on student progress report chart. These services include in-person instruction and specialized instruction for students with an Individual Educational Plan (IEP)

Assessment Tools

We use Diagnostic Test Assessment at the beginning of the school year for all students to determine student grade average level. Data is collected base on students' performance to determine how much help the child needs to succeed academically. Test score is also used to determine assignment for each individual child. Teachers work with each student to help improve students' outcomes. Students Grade are monitored during the school year by documenting their grades in our system to monitor improvement.